

NIB Code- URA 2324A 0081

UBN - URA 2324SS0B00225

UNIVERSITY OF RAJASTHAN JAIPUR

Jawahar Lal Nehru Marg, Jaipur
(Phone 0141-2703559, E-mail: alumni@uniraj.ac.in)

Limited Tender

No. UoR/AAC/2023-24/ 13-14

Date: 27-02-2024

Kindly submit your proposal along with the rates for acquiring an Alumni Management System as Software as a Service (SaaS) with a 2-year subscription and one-time Setup / Customization of the Alumni portal for the University of Rajasthan, Jaipur. Please ensure that your limited tender reaches this office on or before 01-03-2024 up to 12:00 PM in a sealed cover. The Opening of tender is scheduled for 01-03-2024 at 1:00 PM.

The Alumni Management System should have the following features -

1. Exclusive Alumni Portal –
 - a. Custom Domain
 - b. Homepage Design - Customization of Homepage Design as per University requirements, Multiple Layout Templates, Dynamic Homepage Design.
 - c. Configurable Network - User registration as per the University requirement, Detailed Alumni Profile of every user, Alumni Achievements
 - d. Private & Secure Network- - ISO 270001 certified, SSL Certificate, GDPR Compliance, Third Part VAPT Testing preferentially through CERT-IN certified third party firm
 - e. Sending Bulk Emails, SMS Gateway integration, Send Messages (SMS), Automated birthday wishes
 - f. Provision for Event management, Photo & Video Gallery, News, Blogs & Announcements, Site Hierarchy, Pages & Navigation, Ticketing System & Custom Forms
 - g. Database Management - Centralized Database, Alumni Directory, Alumni Profiles, Filtered views, Real-time Dynamic Export
 - h. Member Management- Authentication & intelligent Database Matching, Multiple Role Access System, Keyword Alerts, Abuse Prevention Mechanism, Dues management, Chapter management, Permissions/Restricted, Access, Tags / Lists, Duplicate/Merge Data, Annual/ Life member fee collection, Auto-tagging of Membership type, Membership number Allocation, Life member card generation, Digital Membership card of alumni, peer verification

- i. Alumni Networking- Alumni Directory, Jobs Board with Direct Apply, Applicant Tracking, System, Mentoring & Special Interest Groups, Business Directory
 - j. Fundraising-Campaign management, Order Management, Payment Gateway Integration, Fundraising reports and statistics
 - k. Provision for elections – Nomination & Announcements, E-Voting, Voting Right Management, Exclusive Chapter Level elections. Result Dashboard
 - l. Analytics & Reports-Mail campaigns, Import Stats, Engagement Analytics, Funds raised, User Activity Stats, Top profiles / Achievers, Accreditation reports, Custom reports, Payout summarises and Reconciliation
 - m. Social Media, SMS, Payment gateway integration
 - n. Chapter management- Create and manage chapters, Exclusive page for chapters, Chapter Events, News, Payment gateway integration
2. Dynamic Mobile App (Android & iOS) - Real-time & Instant Communication, One-on-one & Group Chat, Activities & Automatic Notifications, Updates with Likes, Comments, jobs on Mobile, One app all Networks

- * All the Constituent Colleges and Departments / Centers / Institutes of the **University of Rajasthan, Jaipur** will be considered under a single network.
- * Unlimited Email Credits and Unlimited User Registrations for the contract period.
- * The firm will provide a dedicated Account Manager and support team.
- * The firm will migrate existing alumni data and invitations to the imported alumni data.
- * The firm will provide free training for the Alumni team of the University.
- * The firm will provide alumni event assistance.
- * Customization fees are to be settled in advance upon the issuance of the purchase order (PO). The initial-year subscription fee will be processed following the successful completion of the customization for the exclusive alumni portal of the University. The second-year subscription payment is scheduled after the first year, subject to the receipt of a satisfactory report.
- * The estimated value is below Rs. 2.00 Lac.
- * The firm will provide digital and/or hard copies of all the security certificates. No extra payment will be given for the security certificate.
- * After obtaining a satisfactory report and securing consent from the firm to continue at the existing rate, the University retains the right to extend the contract period for an additional year as per the provisions of RTPP Act 2012 and rules 2013 .

Terms & Conditions: -

1. PAN & GST Registration certificate of the company/firm/dealer/authorized distributor/manufacture/wholesaler self-attested copies to be attached.
2. Please attach the ISO 270001 certificate.

3. Please attach purchase orders of similar type of work at least two State/ Central Universities or Government Organisations / Institute and two private universities/organisations.
4. Customization of the alumni portal and migration of existing alumni data has to be completed within 15 days from the date of the purchase order
5. The rates should be quoted in figures as well as in words, on the form and duly signed and stamped by the authorized person,
6. Rates mentioned should be inclusive of all taxes, F. O.R. destination, and all other charges. No charges whatsoever nature should be paid in addition to the cost mentioned above.
7. Financial Bid separately tilled in Annexure "A" on firm letterhead duly signed and stamped.

Note:

1. The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids.
2. No contractual obligation whatsoever shall arise from the bidding document/bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder.
3. The provisions of the RTPP Act 2012 and rules 2013 thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2012 and Rules 2013 thereto, the latter shall prevail.
4. Performance security @5% amounting to Accepted/Order Value only for regular suppliers or amounting to Estimated Value only for SSI (only for registered in Rajasthan state there is no relaxation for another state) or @ 2% amounting to Estimated Value only for Sick Industries (only for registered in Rajasthan state there is no relaxation for other states) will be applicable.
5. Agreement should be executed by the Successful Bidder on Rs. 500/- Nonjudicial stamp paper.

**Director (Alumni Affairs)
University of Rajasthan, Jaipur**

No: UoR/GAD/2023-24/ _____

Date: _____-2024

Copy forwarded for information and N/A to: -

1. Director Infonet centre, UoR to upload on the website of the university and SPPP Portal.
2. Notice Board.

**Director (Alumni Affairs)
University of Rajasthan, Jaipur**

Financial Bid

(Kindly enclose it within a separate sealed envelope.)

Name of the Bidder/Firm			
Address			
Mobile No.		E-Mail	

S. No.	Particular	Basic Price	GST Amount	Total Amount Including GST
1.	One-Time Setup/ Customization cost of the Alumni software for the University of Rajasthan, Jaipur			
2.	Annual Subscription Cost of the Alumni Management Software.	(per year)	(per year)	(per year)

Date:**Place:****Signature of the Bidder****Name****Stamp**